

City of St. Charles (636)949-3222

Fees/Items Available for Purchase

The following table contains a summary of the fees and items available for purchase from the Community Development Department. For further information, please call (636)949-3222.

Board Fees

Certificate of Appropriateness	Landmarks Board		50.00
Condition Use Permit	Planning & Zoning Commission		150.00
Rezoning Application Fee	Planning & Zoning Commission		150.00
Site Plan Review	Planning & Zoning Commission		50.00
Preliminary Plat Review	Planning & Zoning Commission	Single-Family	25.00 + \$2/lot
Preliminary Plat Review	Planning & Zoning Commission	Multi-Family	50.00 + \$1/unit
Preliminary Plat Review	Planning & Zoning Commission	Commercial	50.00 + \$2/acre
Variance	Board of Adjustment	First Variance	150.00
Variance	Board of Adjustment	Additional variance on same property	50.00
Variance	Board of Adjustment	Existing duplex unit or single-family home	50.00

Certificate of Occupancy

Commercial		50.00
Residential	1-4 dwelling units	15.00
Multi-Family Residential	5+ dwelling units	20.00
Residential Unit Inspection Program	Each dwelling unit inspection	50.00
Rental Unit Inspection Program	2 dwelling units inspected in the same locality at the same time	45.00
Rental Unit Inspection Program	3+ dwelling units inspected in the same locality at the same time	40.00
Zoning and Fire Inspection	For New Business	No charge
Home Occupancy Permit		No charge
Flood Certification Letter		10.00

Building Permit Fees

<u>Commercial - New Construction - Integrated Permit*</u>	
Commercial Sidewalk/Driveway Fee	15.00
Sewer Tap Fee	Call (636) 949-3237
Water Tap Fee	Call (636) 949-3237
Fire Plan Examination Fee	25.00
Fire Permit Fee	\$1 per \$1,000 estimated construction cost*
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045
<u>Commercial - Interior Finish/Alteration - Integrated Permit*</u>	
Fire Plan Examination Fee	25.00
Fire Permit Fee	\$1.00 per \$1,000 estimated construction cost*
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045
<u>Residential - New Construction - Integrated Permit*</u>	
Sidewalk Fee	10.00
Sewer Tap Fee	500.00
Water Tap Fee	Call (636) 949-3237
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045
<u>Residential - Interior Finish/Alteration - Integrated Permit*</u>	
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045
<u>Deck Permit</u>	
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045

<u>Demolition Permit</u>	
Permit Fee	35.00
Deposit (Refundable)	100.00
Liability Insurance	(\$300,000)
Contractor License Fee	Call (636) 949-3212
<u>Miscellaneous Permit</u>	
Inspection for a temporary electric pole, electrical service repair, electrical service upgrade, or furnace, a/c, water heater, or sewer lateral permit.	35.00
<u>Pool Permit</u>	
Building Plan Examination Fee	Estimated construction cost* multiplied by .002
Building Permit Fee	Estimated construction cost* multiplied by .0045
<u>Sign Permit</u>	
Plan Review/Landmarks Fee	35.00
Electrical Permit Fee (if applicable)	24.00
Sign Permit Fee	40.00
<u>Tent Permit</u>	
Land Use Approval Fee	20.00

Contractor Fees

<u>Plumbing Contractors</u>	
Plumbing Test (each)	50.00
License Renewal (per year)	35.00
Deposit (refundable)	250.00
Performance Bond	(10,000)
<u>Drainlayers</u>	
Deposit (refundable)	250.00
Performance Bond	(10,000)
Testing	50.00
<u>Electrical Contractors</u>	
License (yearly bond renewal)	No charge
Deposit (refundable)	100.00
Performance Bond	10,000
Testing (conducted by County Building Department)	No charge
Homeowner's Testing (conducted by City Community Development Department)	No charge

HVAC Contractors	
License (yearly bond renewal)	50.00
Deposit (refundable)	None
Performance Bond	(10,000)
Insurance Coverage	(500,000)
Testing (conducted by County Building Department)	No charge

Maps / Reports / Courtesy Copies / Miscellaneous

Maps: 1000 Scale 36x48"	
Zoning Map	15.00
Annexation Map	15.00
Flood Map (CD-ROM)	4.00
Ward Map	15.00
City Boundary Map	15.00
Maps: 500 Scale 68x70"	
Zoning Map	30.00
City Boundary Map	30.00
Reports	
Zoning Ordinance	7.00
Comprehensive Plan	15.00
Frenchtown Strategy	10.00
Courtesy Copies	
Less than 10 copies	No charge
10+ copies	10¢ per page
Copies larger than 11x17"	4.00
Microfilm Copies	2.00

*Definitions: Estimated Construction Cost: The greater of the following: The cost of construction as stated by the applicant on the permit application or the cost of construction according to the most recent square foot construction costs table as published by the International Code Council, Inc.

Integrated Permit: one permit issued for a combination of all building, electrical, mechanical, and plumbing construction to be completed in the same structure.